



Board of Commissioners

February 23, 2017

6:30 PM

City Hall – Massie Chambers

Agenda:

1. Call to order by the Mayor.

Prayer

Pledge of Allegiance

2. Roll call by the Recorder.

3. Reading of the minutes of the February 9, 2017 regular meeting of the Board of Commissioners by the Recorder for approval or correction.

4. Comments from citizens.

5. Comments of the City Manager and staff.

6. Reports and comments from committees, members of the Board of Commissioners and other officers.

7. Old Business.

- a. Consider Ordinance 17-887, an ordinance amending Ordinance 13-804 further establishing procedures for public inspection, access to and duplication of public records under the Tennessee Public Records Act (T.C.A. 10-7-504). **SECOND READING**

8. New Business.

- a. Consider Resolution 17-726, a resolution declaring certain property surplus to the needs of the City of Goodlettsville and calling for its disposal by online auction or any other reasonable manner.

- b. Consider Resolution 17-727, a resolution to support the adoption of Senate Bill 515 and House Bill 1085 during the 110th Session of the Tennessee General Assembly which would provide twenty five percent of one percent of the State of Tennessee sales tax to cities.

- c. Consider Resolution 17-728, a resolution to approve the execution of a Memorandum of Understanding between the City of Goodlettsville and the Cumberland River Compact as it relates to the Moss-Wright Park Streambank Stabilization.

- d. Staff to present progress report on Allen Road Annexation. **PUBLIC HEARING**

9. Adjournment.

For more information regarding this agenda, please contact the city recorder by email at:

abaker@goodlettsville.gov

A government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve..

105 S. Main Street— Goodlettsville, TN 37072— 615-851-2200 — Fax 615-851-2212

www.goodlettsville.gov

ORDINANCE NO. 17-887

AN ORDINANCE TO AMEND ORDINANCE 13-804 FURTHER ESTABLISHING PROCEDURES FOR PUBLIC INSPECTION OF, ACCESS TO AND DUPLICATION OF PUBLIC RECORDS UNDER THE TENNESSEE PUBLIC RECORDS ACT (T.C.A. § 10-7-504, *et seq.*)

WHEREAS, it has been determined that it is in the best interest for the City of Goodlettsville to adopt procedures for public inspection of, access to and to duplication of records under the Tennessee Public Records Act as an Ordinance;

NOW THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE, TENNESSEE THAT THE FOLLOWING IS HEREBY ADOPTED AS THE PUBLIC RECORDS POLICY FOR THE CITY OF GOODLETTSVILLE, TENNESSEE.

I. Definitions:

- A. Records Custodian: The office, official or employee lawfully responsible for the direct custody and care of a public record. See Tenn. Code Ann. § 10-7-503(a)(1)(C). The records custodian is not necessarily the original preparer of the record.
- B. Public Records: All documents, papers, letters, maps, books, photographs, microfilms, electronic data processing files and output, films, sound recordings, or other material, regardless of physical form or characteristics, made or received pursuant to law or ordinance or in connection with the transaction of official business by any governmental agency. See Tenn. Code Ann. § 10-7-503 (a)(1)(A).
- C. Public Records Request Coordinator: The individual, or individuals, designated in Section III, A.3 of this Policy who has, or have, the responsibility to ensure public record requests are routed to the appropriate records custodian and are fulfilled in accordance with the TPRA. See Tenn. Code Ann. § 10-7-503(a)(1)(B). The Public Records Request Coordinator may also be a records custodian.
- D. Requestor: A person seeking access to a public record, whether it is for inspection or duplication.

II. Requesting Access to Public Records

- A. Public record requests shall be made to the Public Records Request Coordinator ("PRRC") or his/her designee or via online submission in order to ensure public record requests are routed to the appropriate records custodian and fulfilled in a timely manner.
- B. Requests for inspection only cannot be required to be made in writing. The PRRC should request a mailing address or email address from the requestor for providing any written communication required under the TPRA.
- C. Requests for inspection may be made orally at Goodlettsville City Hall at 105 S. Main Street, Goodlettsville, TN 37072. Requests for inspection may also be made in writing

using the attached Form 1. This form may be mailed to 105 S. Main Street, Goodlettsville, TN 37072 or emailed to abaker@goodlettsville.gov.

- D. Requests for copies, or requests for inspection and copies, shall be made in writing using the attached Form 1 at Goodlettsville City Hall 105 S. Main Street, Goodlettsville, TN 37072 or by emailing the form to abaker@goodlettsville.gov.
- E. Proof of Tennessee citizenship by presentation of a valid Tennessee driver's license (or alternative acceptable form of ID) is required as a condition to inspect or receive copies of public records.
- F. Public notices, meeting agendas, resolutions and ordinances to be considered, and minutes for policy setting boards are available at www.goodlettsville.gov. Inspection and/or copies of these records may be requested by following points C and D.

III. Responding to Public Records Requests

A. Public Record Request Coordinator

1. The PRRC shall review public record requests and make an initial determination of the following:
 - a. If the requestor provided evidence of Tennessee citizenship;
 - b. If the records requested are described with sufficient specificity to identify them; and
 - c. If the Governmental Entity is the custodian of the records.
2. The PRRC shall acknowledge the receipt of the request and take any of the following appropriate action(s):
 - a. Advise the requestor of this Policy and the elections made regarding:
 - i. Proof of Tennessee citizenship;
 - ii. Form(s) required for copies;
 - iii. Fees, if applicable; and
 - iv. Aggregation of multiple and frequent requests.
 - b. If appropriate, deny the request in writing, providing the appropriate ground such as one of the following:
 - i. The requestor is not, or has not presented evidence of being, a Tennessee citizen.

- ii. The request lacks specificity.
 - iii. An exemption makes the record not subject to disclosure under the TPRA.
 - iv. The Governmental Entity is not the custodian of the requested records.
 - v. The records do not exist.
- c. If appropriate, contact the requestor to see if the request can be narrowed.
 - d. Forward the records request to the appropriate records custodian in the City of Goodlettsville.
 - e. If requested records are in the custody of a different governmental entity, and the PRRC knows the correct governmental entity, advise the requestor of the correct governmental entity and PRRC for that entity if known.

3. The designated PRRC's are:

- a. Allison Baker, City Recorder **(Primary)**
 105 S. Main Street
 Goodlettsville, TN 37072
 Office: 615-851-2234 Fax: 615-851-2212
abaker@goodlettsville.gov
- b. Elizabeth Simpson, City Clerk
 105 South Main Street
 Goodlettsville, TN 37072
 Office: 615-851-2209 Fax: 615-851-2212
esimpson@goodlettsville.gov

B. Records Custodian

- 1. Upon receiving a public records request, a records custodian shall promptly make requested public records available in accordance with Tenn. Code Ann. § 10-7-503. If the records custodian is uncertain that an applicable exemption applies, the custodian may consult with the PRRC, counsel, or the OORC.
- 2. If not practicable to promptly provide requested records because additional time is necessary to determine whether the requested records exist; to search for, retrieve, or otherwise gain access to records; to determine whether the records are open; to redact records; or for other similar reasons, then a records custodian shall, within seven (7) business days from the records custodian's receipt of request, send the requestor a completed Public Records Request Response Form which is attached as Form 2, based on the form developed by the OORC.

3. If a records custodian denies a public records request, he or she shall deny the request in writing as provided in Section III.A.2.b using the Public Records Request Response Form.
4. If a records custodian reasonably determines production of records should be segmented because the records request is for a large volume of records, or additional time is necessary to prepare the records for access, the records custodian shall use the Public Records Request Response Form to notify the requestor that production of the records will be in segments and that a records production schedule will be provided as expeditiously as practicable. If appropriate, the records custodian should contact the requestor to see if the request can be narrowed.
5. If a records custodian discovers records responsive to a records request were omitted, the records custodian should contact the requestor concerning the omission as produce the records as quickly as practicable.

C. Redaction

1. If a record contains confidential information or information that is not open for public inspection, the records custodian shall prepare a redacted copy prior to providing access. If questions arise concerning redaction, the records custodian should coordinate with counsel or other appropriate parties regarding review and redaction of records. The records custodian and the PRRC may also consult with the OORC.
2. Whenever a redacted record is provided, a records custodian should provide the requestor with the basis for redaction. The basis given for redaction shall be general in nature and not disclose confidential information.

IV. Inspection of Records

- A. There shall be no charge for inspection of open public records.
- B. The location for inspection of records within the offices of the City of Goodlettsville should be determined by either the PRRC or the records custodian.
- C. Under reasonable circumstances, the PRRC or a records custodian may require an appointment for inspection or may require inspection of records at an alternate location.

V. Copies of Records

- A. A records custodian shall promptly respond to a public record request for copies in the most economic and efficient manner practicable.
- B. Copies will be available for pickup at a location specified by the records custodian.
- C. Upon payment for postage, copies will be delivered to the requestor's home address by the

- D. A requestor will not be allowed to make copies of records with personal equipment.

VI. Fees and Charges and Procedures for Billing and Payment

- A. Fees and charges for copies of public records should not be used to hinder access to public records.
- B. Records custodians shall provide requestors with an itemized estimate of the charges prior to producing copies of records and may require pre-payment of such charges before producing requested records.
- C. When fees for copies and labor do not exceed \$3.00, the fees may be waived.
- D. Fees and charges for copies are as follows:
 - 1. \$0.15 per page for letter- and legal-size black and white copies.
 - 2. \$0.50 per page for letter- and legal-size color copies.
 - 3. \$0.15 per copy for accident reports (\$0.50 maximum)
 - 4. Maps, plats, electronic data, audio discs, video discs, and all other materials shall be duplicated at actual costs to the city.
 - 5. Labor when time exceeds 1 hour.
- E. Payment is to be made in cash, check, or by credit card payable to the City of Goodlettsville.
- F. Payment in advance will be required when costs are estimated to exceed \$50.00.
- G. Aggregation of Frequent and Multiple Requests
 - 1. The City of Goodlettsville will aggregate record requests in accordance with the Frequent and Multiple Request Policy promulgated by the OORC when more than (4) requests are received within a calendar month (either from a single individual or a group of individuals deemed working in concert).
 - a. The PRRC is responsible for making the determination that a group of individuals are working in concert. The PRRC or the records custodian must inform the individuals that they have been deemed to be working in concert and that they have the right to appeal the decision to the OORC.
 - b. Routinely released and readily accessible records excluded from aggregation include, but are not limited to: minutes from policy setting boards, resolutions and ordinances, and meeting agendas.

This ordinance shall take effect fifteen days after its final adoption, the welfare of the City of Goodlettsville requiring it.

MAYOR

PASSED 1ST READING:_____

PASSED 2ND READING:_____

CITY RECORDER

APPROVED AS TO FORM AND LEGALITY:

CITY ATTORNEY

RESOLUTION NO. 17-726

A RESOLUTION DECLARING CERTAIN PROPERTY SURPLUS TO THE NEEDS OF THE CITY OF GOODLETTSVILLE AND CALLING FOR ITS DISPOSAL BY ONLINE AUCTION OR ANY OTHER REASONABLE MANNER.

WHEREAS, occasionally, the City of Goodlettsville owns property that is no longer of use or has value for its intended use; and,

WHEREAS, The City of Goodlettsville foresees no future need or use of said property; and,

WHEREAS, The City of Goodlettsville desires to dispose of said property;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE THAT PROPERTY LISTED IN EXHIBIT 1 OF THIS RESOLUTION IS DECLARED TO BE SURPLUS PROPERTY.

BE IT FURTHER RESOLVED THAT SAID PROPERTY SHALL BE DISPOSED OF BY ONLINE AUCTION OR ANY OTHER MEANS IN ACCORDANCE WITH STATE LAW AND THE CITY'S PURCHASING POLICY.

THIS RESOLUTION IS EFFECTIVE UPON ADOPTION, THE WELFARE OF THE CITIZENS OF GOODLETTSVILLE REQUIRING IT.

Adopted: February 23, 2017

MAYOR

CITY RECORDER

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY

EXHIBIT 1

SURPLUS PROPERTY (RESOLUTION 17-726)

ITEM

1. 24 bleachers – no longer compliant with codes
2. John Deere 777 Zero Turn
3. John Deere Zero Turn Mower 737

RESOLUTION 17-727

A RESOLUTION TO SUPPORT THE ADOPTION OF SENATE BILL 515 AND HOUSE BILL 1085 DURING THE 110TH SESSION OF THE TENNESSEE GENERAL ASSEMBLY WHICH WOULD PROVIDE TWENTY FIVE PERCENT OF ONE PERCENT OF THE STATE OF TENNESSEE SALES TAX TO CITIES.

WHEREAS, the State of Tennessee currently has a budget surplus in excess of one billion dollars, and

WHEREAS, municipalities throughout the state continue to struggle financially in providing essential services, and

WHEREAS, legislation has been introduced that would share a portion of the State of Tennessee's sales tax with municipalities in order to assist in providing such services;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE, TENNESSEE THAT THE BOARD SUPPORTS THE ADOPTION OF SENATE BILL 515 AND HOUSE BILL 1085 DURING THE 110TH SESSION OF THE TENNESSEE GENERAL ASSEMBLY WHICH WOULD PROVIDE TWENTY FIVE PERCENT OF ONE PERCENT OF THE STATE OF TENNESSEE SALES TAX TO CITIES.

THIS ACTION IS EFFECTIVE UPON PASSAGE BY THE BOARD OF COMMISSIONERS.

Mayor

City Recorder

Approved as to form and legality

City Attorney

Passed February 23, 2017

RESOLUTION NO. 17-728

A RESOLUTION TO APPROVE THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GOODLETTSVILLE AND THE CUMBERLAND RIVER COMPACT AS IT RELATES MOSS WRIGHT PARK STREAMBANK STABILIZATION

WHEREAS, the City of Goodlettsville has an immediate need for to perform certain streambank stabilization repairs; and.

WHEREAS, the Cumberland River Compact has received a Tennessee Department of Agriculture FY2016 EPA Section 319 Grant Program to perform certain streambank stabilization repairs at Moss-Wright Park; and,

WHEREAS, the city will pay the Cumberland River Compact \$150,000.00 as a part of their share of the project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF GOODLETTSVILLE THAT THE CITY MANAGER IS HEREBY AUTHORIZED TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GOODLETTSVILLE AND THE CUMBERLAND RIVER COMPACT AS IT RELATES MOSS WRIGHT PARK STREAMBANK STABILIZATION PROJECT.

THIS RESOLUTION IS EFFECTIVE UPON ADOPTION, THE WELFARE OF THE CITIZENS OF GOODLETTSVILLE REQUIRING IT.

MAYOR

Adopted: _____
(Date)

CITY RECORDER

APPROVED AS TO FORM AND LEGALITY

CITY ATTORNEY

EXHIBIT 1

Memorandum of Understanding

between the Cumberland River Compact and the City of Goodlettsville

with respect to work to be performed on the Moss Wright Park Bank Stabilization and Mansker Creek Restoration Project, Phase One

I. Purpose

The purpose of this Memorandum of Understanding is to formalize a mutual collaboration between the Cumberland River Compact ("CRC") and the City of Goodlettsville ("the City") in order to carry out a substantial stream restoration project in the Mansker Creek watershed, funded in part using federal funds disbursed to the Tennessee Department of Agriculture (TDA) from the US Environmental Protection Agency (EPA).

II. Background

The mission of the Cumberland River Compact is to enhance the health and enjoyment of the Cumberland River and its tributaries through education, collaboration, and action. Since 1997, the Cumberland River Compact and its members have worked to improve the quality of water in the Cumberland River Basin, and in doing so, to improve the quality of life of our basin's communities.

We believe that water quality and a healthy environment are fundamental to sustainable, strong local economies. Since our founding, we've worked cooperatively with local, state and federal agencies, farmers, businesses, technical professionals, local officials, neighborhood groups, and other watershed stakeholders who share this belief. All to ensure clean and abundant water resources that support, life, recreation, and economic well-being throughout the Basin.

The mission of the City of Goodlettsville is a government committed to operating with efficiency and integrity in all we do as we strive to enhance the quality of life for the community we serve. The City's vision is that Goodlettsville will be community of choice, a hometown that honors its heritage; provides a safe, nurturing environment for its residents; safeguards community values; and encourages growth that will enhance quality of life.

As part of the Tennessee Department of Agriculture FY2016 EPA Section 319 Grant Program funding, the Cumberland River Compact was approved for funding for a project to be completed in conjunction with the City of Goodlettsville entitled "Moss Wright Park Bank Stabilization and Mansker Creek Restoration Project, Phase One." This project intends to address water quality impairments in Mansker Creek, with the bulk of funding going to the repair of an eroded bank in Moss Wright park that is serving both as a source of sediment pollution in Mansker Creek and a threat to human health and property due to proximity to a walking path and athletic fields in the park. This project leverages existing budgetary commitments by the City to conduct these bank repairs, incorporating this work into a larger project and allowing these investments to serve as a non-federal match for the Section 319 funding. Through this leveraging of City funds, we are able to more effectively make use of the City's planned investments in the bank repair while still achieving objectives of all Parties.

This project will help both the CRC and the City of Goodlettsville achieve our mutual goals of a healthier,

safer environment and will benefit both our organizations.

III. Authorities and Agency Priorities

As noted in the state Non-Point Source Program's Request for Proposals for 319 funding, priorities from the Tennessee Department of Agriculture Non-Point Source Program include the following.

The highest priority for funding are projects that target waters of the state assessed as impaired from nonpoint source (NPS) pollution and published in the most recent edition of the 303(d) list by the Tennessee Department of Environment and Conservation (<http://www.tn.gov/assets/entities/environment/attachments/2012-final-303d-list.pdf>). The project's objective should be to identify the specific sources of NPS pollution and seek to eliminate them so that the water will fully support its designated uses. Preference is given to projects targeting small watersheds, where measurable water quality improvements are most likely to result after the project is completed.

The highest priority of the TN-NPS program is to implement conservation practices known as Best Management Practices (BMPs) and educational programs/materials that result in reduction of nonpoint source pollution to targeted, impaired waterbodies to such a significant degree that they are likely to be removed from the state's list of impaired waters [303(d) list] in the short-term.

This project will achieve these objectives through the primary bank stabilization, which is a best management practice for controlling sediment, as well as through additional on-the-ground BMP's and educational programs for controlling sediment, pathogens, and other non-point source pollution.

IV. Collaboration Objectives

Through this MOU, the Cumberland River Compact and the City of Goodlettsville (hereafter referred to as "Parties") have as their objective to formalize a mutual collaboration with the purpose of planning and implementing best management practices and educational programs within the Lower Mansker Creek Watershed. Management practices and educational activities can include the following activities and practices as described in the project proposal and mutually agreed upon by the parties.

- **Stabilization of a major eroded bank** (200ft long x20ft high) at Moss Wright Park using engineered and natural methods. This component of the project composes the majority of project costs.
- Installation of **1 educational sign** describing the project, the watershed, and basic water quality issues
- **Stabilization of 200+ feet of minor eroded banks** using cedar revetments and/or coir logs
- Installation of **10 rain gardens** to capture stormwater
- Planting or improvement of approximately **900 linear feet of 50-ft wide riparian buffer**, totaling a minimum of 1 acre of riparian buffer forest on public or private land
- Initiation of pet waste initiative by installing up to **10 pet waste bag dispensers** and **100,000 pet waste bags** to the city of Goodlettsville
- **5 stream cleanups** to remove trash from the creek

- **2 River Talks** educating the public on the project and erosion issues in urban watersheds, to be hosted by the CRC
- **2 water festivals** in Moss Wright Park to educate the public about water quality issues.

This MOU seeks to facilitate the aforementioned efforts by outlining means of collaboration, communication, and implementation of activities. This MOU does not preclude the Parties from establishing similar agreements and/or contracts with other individuals, corporations, agencies, and public or private organizations. The Parties recognize the importance of continuing to cooperate and work with other partners in programs of mutual interest and to be able to, by means of a written document signed by all Parties, invite other partners to participate in the activities implemented under this MOU.

V. Responsibilities of the Parties

Within the context of this MOU, the Parties intend to work collaboratively to achieve the following goals.

A. Responsibilities of the Cumberland River Compact

- **Major bank stabilization in Moss Wright Park** – The CRC agrees to handle contractual obligations for the eroded bank, including receiving funds from the TDA and the City and handling reimbursement for the contractors. The CRC will pay the contracted design, engineering, and construction companies and bill the City for the agreed portion of the project (described in City responsibilities below).
- **Educational sign** – the CRC will design and install a sign in Moss Wright Park near the main project site describing Mansker Creek, the bank stabilization project, and environmental/water resources issues
- **Stabilization of minor eroded banks** – The CRC will scout locations and implement minor bank repairs (i.e. repairs that can be done internally using volunteer labor and without need for ARAP permits) using cedar revetments and/or coir logs
- **Rain Gardens** – The CRC will locate sites for and build rain gardens on private (or suitable public land) within the project area
- **Riparian Buffers** – The CRC will handle scouting and outreach to private landowners and organize and implement all plantings or improvements (i.e. invasive removal, etc.) of approximately 900 linear feet of 50-ft wide riparian buffer, totaling a minimum of 1 acre of riparian buffer forest on public or private land.
- **Pet Waste Bags and Dispensers** – The CRC agrees to provide a minimum of 100,000 pet waste bags and install up to 10 pet waste bag dispensers within the project area. Bags may be custom printed with relevant environmental tips
- **Stream cleanups** – the CRC agrees to supplement the City's existing stream cleanups by planning additional cleanups such that the total number of cleanups over 2017-2018 will be a minimum of 5. The CRC may also be able to provide supplies for city cleanups, depending on size and scope.
- **River Talks** – the CRC agrees to host two River Talks describing the project and/or water resources or other issues related to the project
- **Water festivals** – the CRC agrees to put on two water festivals (summer 2017/2018) in Moss Wright Park as part of the Park's Department's "Fun Fridays". The CRC will be responsible

for management of the events, including contacting agencies to staff educational booths, providing entertainment, prizes, food, etc., and staffing events.

- **Reporting** – As part of grant reporting requirements, the CRC will provide quarterly and annual reports detailing the progress made toward achieving the aforementioned project objectives. This report will be provided to the TDA and copies will also be provided to the City of Goodlettsville. At the close of the project the CRC will provide a final report to the TDA detailing project achievements. This report will also be provided to the City in order to help inform future collaboration and/or objectives of the Parties.
- **Procurement** - The Cumberland River Compact assumes all responsibility for compliance with 319 procurement regulations. The City of Goodlettsville shall be held harmless should any financial violations or discrepancies occur.

B. Responsibilities of the City of Goodlettsville

- **Major bank stabilization in Moss Wright Park** – in keeping with the budgetary breakdown for this component of the project of \$80,000 in federal match and \$150,000 budgeted by the City, the City agrees to reimburse the CRC for the project as the CRC invoices the city for their portion of incurred expenses. Schedule of invoices is expected to follow the calendar established by the engineers in their scope of work documentation.

If the initial bank repair project does not consume all \$230,000 set aside for this project component, either

- a.) the City will pay the full \$150,000 and some of the \$80,000 in federal funding will be moved to support other components of the larger project,
or
 - b.) the remaining portions of both the \$150,000 committed by the City and the \$80,000 in federal funds will be directed toward a subsequent bank repair project to be determined by the City and the CRC
-
- **Educational sign** – the City agrees to provide input into design and provide approval of final design and location of an educational sign to be placed near the project site
 - **Stabilization of minor eroded banks** – The City agrees provide assistance (as is possible) in finding locations for minor bank repairs (i.e. those that can be done internally using volunteer labor and without ARAP permits)
 - **Rain gardens** – the City agrees to assist with site location should there be any suitable and desirable locations for rain gardens on City property
 - **Riparian Buffers** – The City will assist with site location should there be suitable and desirable buffer locations on City property. The City agrees to provide details on future greenway plans, current buffer ordinances, etc. to assist in buffer planning
 - **Pet Waste Bags and Dispensers** – the City agrees to assist the CRC in locating and approving suitable sites for additional Pet Waste Dispensers, and to receive pet waste bags for use in existing or new dispensers
 - **Stream Cleanups** – the City agrees to keep the CRC apprised of any stream cleanups conducted by the City so that they may be tracked and included in project reports
 - **Water festivals** – the City agrees to host the CRC for two water festivals (summer 2017 and 2018) in Moss Wright Park as part of the Parks Department’s “Fun Fridays” program and

assist with scheduling, permitting, advertising, and any other administrative details as is possible (and as typical for other “Fun Friday” events)

- **The City agrees to keep the CRC apprised of any other City objectives (relating to stormwater, MS4 permitting, etc.) that may be impacted by the project, so that any alterations to project tasks and schedule can be made as needed.**
- **The City agrees to track any time spent by City employees on any of the above projects (including time spent in meetings) and provide the CRC with estimated monetary values of such work upon request.** These figures will be considered part of the non-federal match for the project and will help the Parties achieve their reporting objectives for the TDA. The City agrees to a non-binding goal of \$14,000 in in-kind salary match over the two year period. This value is likely to be exceeded, but the City will continue to track time spent once the goal is reached, as exceeding the matching goal will strengthen future grant proposals for addressing other parts of the watershed.

Individual project components may be altered, added, or removed as needed, and with the consent of all Parties, in order to accomplish the overall goal of effectively using federal, City, and CRC resources to achieve overall objectives of improving the health of Mansker Creek and the safety of Goodlettsville residents.

In addition, the Parties intend to meet no less frequently than quarterly in order to track the progress related to the abovementioned activities and discuss project planning.

VI. Principal Contacts

The principal contacts for each of the Parties will be

For the Cumberland River Compact

Alec Norman
Program Manager of Stream Restoration
The Cumberland River Compact
2 Victory Ave., Suite 300
Nashville, TN 37213
615-837-1151
alec.norman@cumberlandrivercompact.org

Mekayle Houghton
Executive Director
The Cumberland River Compact
2 Victory Ave., Suite 300
Nashville, TN 37213
615-837-1151
mekayle.houghton@cumberlandrivercompact.org

For the City of Goodlettsville

Greg Edrington, PE
City Engineer
City of Goodlettsville
105 South Main Street
Goodlettsville, TN 37072
T 615-851-3461
gedrington@goodlettsville.gov

Amy Mitchell, CPRP
Director of Parks, Recreation & Tourism
City of Goodlettsville
705 Caldwell Drive
Goodlettsville, TN 37072
615-851-2218
amitchell@goodlettsville.gov

These principal contacts may be changed at any time by means of advance notice to the other Party.

VII. Commencement/Duration

This MOU takes effect when signed by all Parties and will remain in effect for a period of 24 months.

This MOU may be extended or modified at any time per the mutual written consent of the parties.

VIII. Compliance with Laws

The Parties will observe all the applicable laws and regulations during the execution of the work implemented under the provisions of this MOU.

IX. Approval

In witness whereof, the Parties execute this Memorandum of understanding in duplicate, effective as of the last date written below.

For the Cumberland River Compact

Mekayle Houghton
Executive Director

Date

For the City of Goodlettsville

Tim Ellis
City Manager

Date